

# Mobility Module | Research Volunteers

Reference Number: CfV001 (for work package 1, see below)

Reference Number: CfV002 (for work package 2, see below)

- Task:** **Needs assessment** of potential employers in the field of development work, migration and human mobility
- Location:** University of Vienna, Research Group Population, Environment, and Development
- Duration:** 100 – 150 hours (per position), 2-3 months upon availability
- Benefits:** This research volunteering offers you the opportunity to gain hands-on experience and insights into the implementation of research and analysis projects, as well as a behind-the-scenes look at our research group. This research volunteering is eligible for the Mobility Module, allowing you to **earn 4-6 ECTS** (equivalent to 100 [4 ECTS] – 150 [6 ECTS] full working hours) and receive a volunteer certificate.
- Prerequisite:** Enrolment in Specialisation A: Migration & Population Dynamics of the Master *Global Change and Sustainability*, University of Vienna and fluency in English and German.

**Application Deadline:** winter term 2023 (until position is filled)

## Job Description:

The [Research Group on Population, Environment, and Development](#) is currently seeking two highly motivated and dedicated students to support the research group in understanding the needs and qualifications required by organizations and employers in the field of development work, migration, and human mobility. The tasks include co-designing a short qualitative questionnaire, email communication, conducting phone surveys, documenting, transcribing, and analysing the results to provide valuable insights into the needs and requirements of employers in this field. We are looking for two students who will closely collaborate and complement each other.

## Work Package 1: Outreach and Survey

What will you learn/get to know?

1. Research and identify relevant organizations, companies, and potential employers in the field of development work, migration and human mobility in the DACH region (Germany, Austria, Switzerland).

2. Establish and maintain contact with representatives from these entities to schedule short phone interviews.
3. Conduct phone surveys, ensuring that interviews are conducted professionally and efficiently.
4. Document the responses received from interviewees, maintaining data confidentiality.
5. Collaborate closely with the Data Analyst (Work Package 2) to provide comprehensive results.
6. Assist in the development of recommendations based on the analysis to help lecturers at the department to evolve their courses to better prepare the students for future job opportunities.

Qualifications needed:

1. Excellent communication and interpersonal skills.
2. Strong organizational and time-management abilities.
3. Ability to work independently and collaboratively as part of a team.
4. First experience in conducting surveys or interviews is a plus.
5. Fluency in English and German

## Work Package 2: Data Analysis

What will you learn/get to know?

1. Collaborate with the Outreach and Survey Volunteer (Work Package 1) to collect and organize survey data.
2. Analyse the survey data to identify patterns, trends, and insights related to the needs and qualifications sought by employers in the field of development work, migration, and human mobility.
3. Prepare analysis summaries and visualisations to effectively communicate the findings.
4. Maintain data confidentiality and ensure compliance with good scientific practice.
5. Assist in the development of recommendations based on the analysis to help lecturers at the department to evolve their courses to better prepare the students for future job opportunities.

Qualifications needed:

1. Strong analytical and problem-solving skills.
2. Proficiency in data analysis tools and software (e.g., MAXQDA, Excel, SPSS, R) is an asset.
3. Excellent written and verbal communication skills.
4. Ability to work independently and collaboratively as part of a team.
5. Fluency in English and German

### **How to apply:**

To apply, please submit a brief cover letter/email (including the reference number) and a short motivation letter (1 pager as an attachment to your email) outlining your relevant experience and interest in the position to [simon.bunchuay-peth@univie.ac.at](mailto:simon.bunchuay-peth@univie.ac.at)